# Training provider contact details

|  |  |
| --- | --- |
| Company name: |  |
| Address: |  |
| Telephone: |  |
| Email: |  | Website: |   |

|  |  |  |  |
| --- | --- | --- | --- |
| Contact name: |  | Contact email: |  |
| Training Centre Manager (name) |  | Training Centre manager signature |  |
| Date |  |  |  |

# Applicant detail

|  |  |
| --- | --- |
| Proposed role\* | Trainer Examiner |
| Full name |  |
| Email |  |
| Date of birth: |  | Please attach a recent digital image of the applicant for the use on ECITB MSP database:(Mandatory requirement) |  |
| National insurance number (UK only): |  |
| Passport or Country of origin /residency number (International only): |  |
| Have you had a previous application refused? | If yes, please explain why.  |

\* if you wish to have an administrator, technical test co-ordinator or invigilator added to support your use of the MSP then this can be done by your Centre manager emailing the request to programmeadmin@ecitb.org.uk

# Applying for approval to deliver which training courses and/or testing under which ECITB licence(s) and?

**Is this application for delivering training in?** UK or International

**If international – which countries outside UK?**

|  |  |  |
| --- | --- | --- |
| **Licence (circle)** | **Reference** | **Course(s), training standard and/or which test(s) name \*\*** |
| **CCNSG** |  |  |
| **Project control** |  |  |
| **Supervisor** |  |  |
| **Technical ECITB courses** **(e.g. drone,****site operations,****PEP)** |  |  |
| **Technical training** |  | Which specific disciplines?  |
| **Technical testing** |  | Which specific disciplines and tests?  |
| **IHSP** |  |  |
| **ICE** |  |  |
| **Other** |  |   |

\*\* see ECITB catalogues for reference and/or name of licensed product(s) seeking approval for

Please complete ALL the following sections in order to gain approval

# Training and/or assessment experience

Please detail in the box below what evidence and experience the applicant has:

* 1. Trainer applications: in delivering training (trainer applications only) NB Train the trainer certification (or equivalent, min level 2) / or, in exceptional circumstances, evidence of 3 years of experience of training delivery
	2. Examiner applications: in assessment, assessor qualification or equivalent evidence of experience in assessment

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|  |

# Sector experience

Summarise the relevant engineering construction or related sector experience that the applicant has experience of working in. The detail of the different job roles should be in the applicant’s CV.

|  |
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# Discipline specific experience

Detail the relevant discipline-specific experience the applicant has, ensure you include the requirements as specified in the APP02B trainer & examiner criteria for approval.

Also ensure you upload relevant training or achievement certificates.

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# Checklist

|  |  |  |
| --- | --- | --- |
| **Requirement** | **Detailed mandatory requirement** | **Done?**  |
| Train | Training experience detailed in section 5 |  |
| Trainer – certificate(s) | Training certificate uploaded |  |
| Examiner | Assessing experience detailed in section 5 |  |
| Examiner – certificate(s) | Assessment certification uploaded |  |
| Engineering construction or associated sector experience | Summarised in section 6Detail of relevant jobs in CV |  |
| Discipline specific experience | Summarised in section 7 |  |
| Discipline specific experience - certificates | Relevant certificates – as detailed in APP02A uploaded |  |
| CV | CV tailored to meet trainer criteria approval requirements and uploaded |  |

# Approved centre names and signatures

|  |  |  |
| --- | --- | --- |
| **Trainer/examiner applicant** |  | **Approved centre manager sign-off of application** |
| Name |  |  | Name |  |
| Signature  |  |  | Signature  |  |
| Date |  |  | Date |  |

# Next steps