

Programme Overview

ECITB offers a range of programmes designed to help Supervisors develop their careers, whether at Chargehand/Team Leader, Foreman/Supervisor, or Manager/Senior Supervisor level. The Chargehand Training programme consists of a single short module of two days duration, known as the Chargehand Development Course. It is delivered through ECITB's network of Approved Training Providers.

This is a broad-based programme to develop existing and potential Chargehands. The outcome of the programme is the achievement of an ECITB Certificate of Training.

Target Audience and Prerequisites

The Chargehand Development Course is designed for new and experienced Chargehands and other team leaders with little or no previous training. Those with temporary Chargehand duties (eg during periods of shutdown/outages) will also benefit. There are no prerequisites for individuals to attend the Chargehand Development Course

Programme Content

A single 2 day, highly interactive course covering the basic requirements of 'Taking CHARGE':

Communicate Effectively:

The basics of communication, leadership qualities, communicating your message, and feedback

Hold Yourself And Your Team Accountable

Roles and Responsibilities, Leadership

Assert Yourself

Assertiveness skills, managing difficult situations and challenging behaviour

Review People, Performance And Progress

Methods of monitoring performance, recognising and managing poor performance, developing and guiding your team /feedback

Govern People And Events

Preventing accidents, H&S legislation and information, employment law, managing difficult situations, and challenging behaviour.

Engage With Team And Partners

Working in partnership, preventing accidents, managing upwards, developing and guiding your team, building team spirit

The course includes a written assessment to establish successful completion of the required learning.

Certification

Successful participants will be awarded the ECITB Certificate of Training.

Cost

Employers negotiate costs directly with an ECITB Approved Training Provider.

Funded to ECITB registered employers upon application.