

Train to Retain - Funding Round 2

Introduction

The **Train to Retain** scheme will support the retention of essential skills in the industry by providing grants for professional development activities for apprentices, graduates and trainees that meet the qualifying criteria set out below. These development activities will support the continuation of learning and will be carried out when individuals are not working on their normal activities.

In-scope employers can apply for funding from 23rd July until 6th August and funding decisions in principle will be awarded from 13th August. The scheme will initially run until July 2021. The ECITB Board will review the operation of the scheme on a regular basis and consider any changes that may be necessary. This includes the possibility of extending the scheme beyond July 2021.

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Employer and contact details

This grant scheme is for employers whose company is in-scope to ECITB only. All other employers should refer to HM Government's advice for businesses requiring support [via this link](#)

Employer name * *Required*

Contact name * *Required*

Position * *Required*

Contact telephone number * *Required*

Please enter a valid phone number.

Email address * *Required*

Please enter a valid email address.

Scheme evaluation

The ECITB Train to Retain scheme will be subject to evaluation processes to enable us to continuously improve the mechanisms through which we provide support to employers.

Employers accessing the scheme agree to participate in evaluation processes. These will include providing data on the apprentices, graduates and trainees at phase 2 (location, demographic data, occupational speciality etc.) and taking part in follow-up interviews with ECITB staff.

To evaluate the success of the scheme, the ECITB will conduct follow-up interviews with employers after 6 months and 1 year after the support has been accessed. We will request the employment status of the individuals benefitting from the scheme and will also ask individuals to complete a survey on how the training and development they received benefitted them. If, at these points in time, the individuals are no longer in your employment, we may also wish to follow-up with the individuals that participate on the scheme to enquire about their employment status. The ECITB may also decide to conduct a small-scale survey once the scheme concludes.

All data provided for monitoring and evaluation purposes will be handled in strict accordance with GDPR regulations, and will be anonymised for analysis and reporting purposes.

Please check the following box to say you understand the above and by applying for the scheme, agree to participate in evaluation process

I understand and agree to participate in the evaluation process

Round 2 application

Does your company wish to apply for Train to Retain support for trainees? (A 'no' answer will skip directly to the apprentice application page.) * *Required*

Yes

No

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Round 2 application (trainees)

Do the trainees meet the following criteria?

- Currently training or recently qualified in one of the following engineering and related disciplines: aeronautical, aerospace, civil, chemical, construction, electrical, environmental, design & draughting, instrumentation and control, marine, mechanical (includes piping), mechanical manufacturing, NDT (non-destructive testing), plating, pipefitting, process, process technical safety, petroleum, project controls, project management, rigging, structural (including structural architect), thermal insulation and welding.

and the following?

- Within the first 3 years of a formal entry level/early careers programme, delivered in one of the qualifying disciplines
- If you are unsure whether your trainees meet the criteria, please check this box

Please give details below

Will the continuation of learning for these trainees be at risk without Train to Retain support?

- Yes No

Total number of eligible trainees

Indicative period of Train to Retain support required (e.g. September 2020 to end March 2021)

Estimate the maximum number of days support required in total for all these trainees (a maximum of 120 days for each trainee)

Estimate the number of days required in 2020 for all these trainees

Estimate the number of days required in 2021 for all these trainees

Give a brief overview of the main development activities planned for these trainees to receive through Train to Retain. (If your stage one application is successful, this plan will be further developed at stage two of the application process with your account manager.)

Round 2 application

Does your company wish to apply for Train to Retain support for apprentices? (A 'no' answer will skip directly to the graduate application page.) * *Required*

Yes

No

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Round 2 application (apprentices)

Do the apprentices meet the following criteria?

- Currently training or recently qualified in one of the following disciplines: Plating, pipefitting, welding, rigging, electrical installation, electrical maintenance, mechanical fitting, mechanical maintenance, instrumentation and control, project controls, design and draughting, thermal insulation, NDT (non-destructive testing), civil engineering or mechanical manufacturing.

and one of the following? (select all that apply)

- Not in full time off-the-job training
- Due to complete their full time off-the-job training between July and September 2020
- Completed their apprenticeship between January and July 2020
- If you are unsure whether your apprentices meet the criteria, please check this box

Please give details below

Will the continuation of learning for these apprentices be at risk without Train to Retain support?

- Yes No

Total number of eligible apprentices

Indicative period of Train to Retain support required (e.g. September 2020 to end March 2021)

Estimate the maximum number of days support required in total for all these apprentices (a maximum of 120 days for each apprentice)

Estimate the number of days required in 2020 for all these apprentices

Estimate the number of days required in 2021 for all these apprentices

Give a brief overview of the main development activities planned for these apprentices to receive through Train to Retain. (If your stage one application is successful, this plan will be further developed at stage two of the application process with your account manager.)

Round 2 application

Does your company wish to apply for Train to Retain support for graduates? (A 'no' answer will skip directly to the supplementary information page.) * *Required*

Yes

No

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Round 2 application (graduates)

Do the graduates meet the following criteria?

- Currently training or recently qualified in one of the following engineering and related disciplines: aeronautical, aerospace, civil, chemical, construction, electrical, environmental, design & draughting, instrumentation and control, marine, mechanical (includes piping), petroleum, process, process technical safety, project controls, project management and structural (including structural architect).

and

- All graduates within the first 3 years of an in-scope company's graduate programme
- If you are unsure whether your graduates meet the criteria, please check this box

Please give details below

Will the continuation of learning for these graduates be at risk without Train to Retain support?

- Yes No

Total number of eligible graduates

Indicative period of Train to Retain support required (e.g. September 2020 to end March 2021)

Estimate the maximum number of days support required in total for all these graduates (a maximum of 120 days for each graduate)

Estimate the number of days required in 2020 for all these graduates

Estimate the number of days required in 2021 for all these graduates

Give a brief overview of the main development activities planned for these graduates to receive through Train to Retain. (If your stage one application is successful, this plan will be further developed at stage two of the application process with your account manager.)

Supplementary information

Which of the following best describes your order book as a result of Covid 19?

- Reduced orders
- Remained the same
- Increased orders
- Don't know

Have you had to furlough any staff?

- Yes
- No
- Don't know

How many in total?

How many apprentices?

How many graduates?

How many trainees?

Have you made any redundancies as a result of Covid 19?

Yes

No

Don't know

How many in total?

How many apprentices?

How many graduates?

How many trainees?

What is the total number of apprentices currently employed in your company?

What is the total number of graduates currently employed in your company?

What is the total number of trainees currently employed in your company?

Please give further details regarding how your business has been affected by Covid 19

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Thank you

Thank you for applying to the ECITB Train to Retain grant scheme. Your application will be reviewed and we will aim to provide a decision in principle by 13th August 2020. You may receive a call from your ECITB account manager to verify some aspects of your application during the review period. If your stage one application is successful, your ECITB account manager will provide support to compile the information required for stage two of the application process.

Please click 'Finish' to submit the application.

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Key for selection options

21 - What is the total number of apprentices currently employed in your company?

- 0
- 1-9
- 10-29
- 30-49
- 50+
- Don't know

22 - What is the total number of graduates currently employed in your company?

- 0
- 1-9
- 10-29
- 30-49
- 50+
- Don't know

23 - What is the total number of trainees currently employed in your company?

- 0
 - 1-9
 - 10-29
 - 30-49
 - 50+
 - Don't know
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