



ASSURING COMPETENCE IN
ENGINEERING CONSTRUCTION



CCNSG
Client Contractor National Safety Group



Combined CCNSG/ACE Card Application & Renewal Form

1. Your Personal Details		Please complete this form in block capitals	
Surname:		Forename(s):	
Permanent Home Address:			

_____ Postcode: _____			
Email Address:		Telephone:	
*Date of Birth:		*Male <input type="checkbox"/> *Female <input type="checkbox"/>	
		National Insurance Number:	

**These details are for identification purposes only*

2. ECITB & PEO Qualification Information			
ECITB VQ/SVQ <input type="checkbox"/>	PEO Level 2 <input type="checkbox"/>	TICA Level 2 <input type="checkbox"/>	Application <input type="checkbox"/> Renewal <input type="checkbox"/>
Certificate Number: _____		Certificate Issue Date: _____	
VQ/SVQ Title: _____			Level: _____

3. Employer Information	
Current Employer Name and Address (if applicable): _____	

_____ Postcode: _____	

4. CCNSG Safety Passport Information	
CCNSG Safety Passport Card Number _____	CCNSG Safety Passport Card Expiry _____
<i>Please be aware that your CCNSG Safety Passport Card must have a minimum of 3 months prior to the expiry date or your application for a Combined CCNSG/ACE Card will not be accepted.</i>	

5. Photograph	
FOR OFFICE USE ONLY	<p>Please enclose a passport sized photograph of yourself, with your name on the back. Please also ensure your face is free from obstructing items such as sun-glasses and scarves. Please show your full head, without any covering unless you wear the covering for religious beliefs or medical reasons.</p> <p>DATA PROTECTION ACT 1998 The information contained in this form will be stored on computer in accordance with the above Act. From time to time the ECITB may undertake mailings for other bodies such as employers, trade unions and the NJC. Please tick this box if you do not wish to receive such information <input type="checkbox"/></p>

Once completed, please return this form, your photograph and a copy of your VQ certificate to:-
ACE Administration, ECITB, Blue Court, Church Lane, Kings Langley, Hertfordshire, WD4 8JP
Tel: 01923 260000 Email: ace@ecitb.org.uk Website: www.ecitb.org.uk/Training-Services/Safety-Training

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ECITB Data Subject Consent

The Engineering Construction Industry Training Board (ECITB) is a statutory industry training board and an awarding body with responsibilities for the training and development of the engineering construction workforce in Great Britain.

The ECITB receives from its network of approved providers (including training providers and verifiers) information on all candidates who have either attended ECITB and other approved training courses, or have attained ECITB qualifications. The ECITB also receives information directly from candidates in application forms and through other means.

This means that the ECITB is given, and retains, candidates' personal details (often including photographs of the candidates) together with details relating to candidates' training and their registration for and achievement of qualifications. Some of such information is provided by candidates to the providers or directly to the ECITB. The information the ECITB holds on candidates can be made available to them on request to the ECITB (see www.ecitb.org.uk for contact information). There may be a small charge for this service.

The ECITB will retain this information in its management information system, and some information may be held in an online secure database. The ECITB will disclose information relating to the candidates' training and qualifications to prospective employers, site operators and other relevant bodies who wish to verify that candidates have undertaken ECITB and other approved training and hold ECITB qualifications, or are in the process of such training and/or are working towards ECITB qualifications. The ECITB will also pass on information relating to vocational qualifications to the Skills Funding Agency or other government bodies in accordance with its obligations to such bodies. The ECITB will not disclose other information for any other purposes.

In this way the ECITB can protect the reputation of the ECITB's training courses and qualifications, and enhance the value of such training and qualifications to candidates, prospective employers and site operators and to the industry generally.

<p>Please tick here to indicate that you confirm that the information you have submitted is correct and consent to the ECITB retaining and using your personal details and training and qualification information for the purposes set out above.</p>	
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Signed:	
Print full name:	
Date:	